THE NAINITAL BANK LIMITED
(Regd. Office: G.B. Pant Road, Nainital)

Notification for Appointment of Advisor-HR on Contract Basis

The Nainital Bank Limited is around a century old Private Sector Scheduled Commercial Bank established in the year 1922 by Bharat Ratna Late Pt. Govind Ballabh Pant and few other prominent personalities of Nainital.

With a glorious track record since 1973, Nainital Bank Limited is the only Scheduled Commercial Bank of Uttarakhand with 98.62% of its shareholding with Bank of Baroda, operating its Head Office from Nainital. Atpresent the Bank has 03 Regional Offices one each at Haldwani, Dehradun and Noida with a network of 176 branches across 05 states of North India namely Uttarakhand, Uttar Pradesh, Delhi, Haryana and Rajasthan.

The Nainital Bank Limited invites applications for the post of HR Advisor on Contract Basis.

1. **Eligibility Criteria / Job Profile**:

1	**Post Name**	• HR Advisor **(On Contract)**
2	**No. of Post and Location**	• One (1) at Bank's Head Office, Nainital
3	**Nature of Employment**	• On contract for 1 year extendable up to 3 years. The contract may be terminable by the Bank by one months' notice or compensation in lieu thereof during the contractual period.
4	**Age As on 31.01.2026**	• Min 50 years and Max 65 years of age.
5	**Experience**	• Superannuated/ retired/ VRS Optee in Grade/Scale V and above, who have worked in a public sector Bank with an experience of minimum 5 years in Human Resources with Strong understanding of labour laws, HR & IR Issues, organizational policies, and people management.
6	**Selection Process**	• The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. • The requisite number of shortlisted candidates will be called for interview for final selection. • The final selection will be made on the Personal Interview. • Mere satisfying the eligibility norms do not entitle a candidate to be called for interview. • The Bank reserves the right to reject any application not suitable to the Bank's requirement without assigning any reason.

7	**Job Profile**	✓ Advise management on HR policies, Automation and compliance ✓ Support in strategic workforce planning, Capacity Building and succession planning of the Bank. ✓ Training assessment, HR Technology and Analytics ✓ Mentor and guide the existing HR team ✓ Assist in disciplinary, legal, and employee relations matters ✓ Advise on IR Issues, Deployment, Employee engagement and welfare. ✓ Ensure fair treatment of staff in line with employment laws and company policy ✓ Interpret and enforce HR policies and procedures. ✓ Assist in drafting and updating HR policies and employee handbooks ✓ Assist in managing performance review cycles ✓ Advise managers on performance improvement plans and goal setting. ✓ Support succession planning and talent management initiatives. ✓ Any other HR Matters related to Bank assigned from time to time.
8	**Remuneration**	The remuneration shall be a lump sum payment of Rs. 100,000/- per month.
9	**Other Conditions**	The contract will be subject to satisfactory completion of all Pre-employment formalities including Medical examination, Reference checks, Police Verification and verification of testimonials etc., as prescribed by the Bank

Important Instructions:

1. <u>**How to apply:**</u>

- The candidates applying for the post must submit their application by post to **"Head-HR, The Nainital Bank Limited, Head Office, 7 Oaks Building, Nainital-263001"** in the prescribed format (as given below this notification).
- The recent photograph is to be pasted at the appropriate place and application should be signed by the candidate. Incomplete and illegible applications will be rejected.
- The cover containing the application should be super scribed with the name of the post applied for i.e. '**<u>APPLICATION FOR THE POST OF ADVISOR-HR ON CONTRACT'.</u>**
- **<u>BANK RESERVES THE RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.</u>**

2. **Closing date:** The application, enclosing all prescribed documents should reach the Bank's Head Office, Nainital on or before <u>13.02.2026</u>**.** The Bank will not be responsible for any delay in receipt of application/s or loss thereof in postal transit.

Associate Vice President- Head (HRM)
The Nainital Bank Limited
Head Office, Seven Oaks,
Mallital, Nainital- 263001 (Uttarakhand)
Place- Nainital
Date -28.01.2026

THE NAINITAL BANK LIMITED
(Regd. Office: G.B. Pant Road, Nainital)

Notification for Appointment of Advisor -Staff Training Centre (STC) on Contract Basis

The Nainital Bank Limited is around a century old Private Sector Scheduled Commercial Bank established in the year 1922 by Bharat Ratna Late Pt. Govind Ballabh Pant and few other prominent personalities of Nainital.

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The Nainital Bank Limited invites applications for the post of Advisor-STC on Contract Basis.

1. **Eligibility Criteria / Job Profile**:

1	**Post Name**	• Advisor - STC (On Contract)
2	**No. of Post and Location**	• One (1) at Bank's Staff Training Centre, Haldwani, however the Bank reserves the right to post the selected candidate as per Bank's requirement.
3	**Nature of Employment**	• On contract for 1 year extendable up to 3 years. The contract may be terminable by the Bank by one months' notice or compensation in lieu thereof.
4	**Age As on 31.01.2026**	• Min 50 years and Max 65 years of age.
5	**Experience**	• Superannuated/Retired/VRS Optee in Grade/Scale V and above with an experience as Faculty a Public Sector Bank for a period of minimum 3 years. • Should have a flair for teaching and possess sound Computer Knowledge. • Candidate having experience in the field of operations, Credit, Risk Management and other Banking aspects will be given preference.
6	**Selection Process**	• The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. • The requisite number of shortlisted candidates will be called for interview for final selection. • The final selection will be made through Personal Interview. • Mere satisfying the eligibility norms do not entitle a candidate to be called for interview. • The Bank reserves the right to reject any application not suitable to the Bank's requirement without assigning any reason

7	**Job Profile**	• The Selected faculty member is expected to perform the role of facilitator and mentor. The faculty will have to develop, design and impart training in various functional areas like Credit & Risk Management, Corporate Banking, Treasury, FI & Agriculture, Operations & Services, Leadership (Behavioral Sciences), Sales & Marketing, Wealth Management, Audit, Vigilance & Compliance, Digital Banking, IT (CBS- Finacle Operations) and other such Bank related areas as required from time to time.
8	**Remuneration**	• The remuneration shall be a lump sum payment of Rs. 100,000/- per month.
9	**Other Conditions**	• The contract will be subject to satisfactory completion of all Pre-employment formalities including Medical examination, Reference checks, Police Verification and verification of testimonials etc., as prescribed by the Bank.

Important Instructions:

1. **<u>How to apply:</u>**

- The candidates applying for the post must submit their application by post to **"Head HRM, The Nainital Bank Limited, Head Office, 7 Oaks Building, Nainital-263001"** in the prescribed format (as given below this notification).
- The recent photograph is to be pasted at the appropriate place and application should be signed by the candidate. Incomplete and illegible applications will be rejected.
- The cover containing the application should be super scribed with the name of the post applied for i.e. '**<u>APPLICATION FOR THE POST OF ADVISOR- STC ON CONTRACT'.</u>**
- BANK RESERVES THE RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

2. **Closing date:** The application, enclosing all prescribed documents should reach the Bank's Head Office, Nainital on or before 13.02.2026**.** The Bank will not be responsible for any delay in receipt of application/s or loss thereof in postal transit.

Associate Vice President- Head (HRM)
The Nainital Bank Limited
Head Office, Seven Oaks,
Mallital, Nainital- 263001 (Uttarakhand)
Place- Nainital
Date- 28.01.2026

THE NAINITAL BANK LIMITED
(Regd. Office: G.B. Pant Road, Nainital)

Notification for Appointment of Advisor-IT on Contract Basis

The Nainital Bank Limited is around a century old Private Sector Scheduled Commercial Bank established in the year 1922 by Bharat Ratna Late Pt. Govind Ballabh Pant and few other prominent personalities of Nainital.

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The Nainital Bank Limited invites applications for the post of Advisor-IT on Contract Basis.

1. **Eligibility Criteria / Job Profile**:

1	**Post Name**	• Advisor - IT **(On Contract)**
2	**No. of Post and Location**	• One (1) at Bank's Department of Information Technology, Noida or at Bank's Head Office, Nainital., however the Bank reserves the right to post the selected candidate as per Bank's requirement.
3	**Nature of Employment**	• On contract for 1 year extendable up to 3 years. The contract may be terminable by the Bank by one months' notice or compensation in lieu thereof during contractual period.
4	**Age As on 31.01.2026**	• Min 50 years and Max 65 years of age.
5	**Experience**	• Superannuated/ Retired/VRS Optee in Grade/Scale V and above, who have worked in a Public Sector Bank in Banking-IT related areas/ projects involving IT policy & planning/ Financial network & applications/ Financial Information systems/ Cyber security Technologies/IT Operations/ Payment Technologies with minimum 5 years in above fields put together.
6	**Selection Process**	• The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. • The requisite number of shortlisted candidates will be called for interview for final selection. • The selection will be made through Personal Interview. • Mere satisfying the eligibility norms do not entitle a candidate to be called for interview. • The Bank reserves the right to reject any application not suitable to the Bank's requirement without assigning any reason.

7	**Job Profile**	• Oversee the Automation and Digital Banking of the Bank. • Will help to lead the Business applications and related IT Operations of the Bank. • Should be able to bring in the Industry Expertise for the IT initiatives of the Bank will work as a coordinator in case of need. • Will help in leading the Technology & Operations Team besides the Technology team of client institutions to coordinate with IT vendors of the Bank to effectively influence decision and ensure Technology delivery. • Ensure that all IT assets achieve full life time cycle value. • Help to maintain relationships with the Bank's technology partners who support various IT applications and helping Bank's IT Team in timely completion of customization work. • Will help in evaluating the cost efficiency of emerging technologies and assess their applicability to various business and technology solutions and impart training on IT and IT related issues to Bank's staff members. • Any other technology enabled initiative decided by the Bank from time to time.
8	**Remuneration**	• The remuneration shall be a lump sum payment of Rs. 100,000/- per month.
9	**Other Conditions**	• The contract will be subject to satisfactory completion of all Pre-employment formalities including Medical examination, Reference checks, Police Verification and verification of testimonials etc., as prescribed by the Bank.

Important Instructions:

1. **<u>How to apply:</u>**

➢ The candidates applying for the post must submit their application by post to **"Head-HRM, The Nainital Bank Limited, Head Office, 7 Oaks Building, Nainital-263001"** in the prescribed format (as given below this notification).

➢ The recent photograph is to be pasted at the appropriate place and application should be signed by the candidate. Incomplete and illegible applications will be rejected.

➢ The cover containing the application should be super scribed with the name of the post applied for i.e. '**<u>APPLICATION FOR THE POST OF ADVISOR- IT ON CONTRACT'.</u>**

➢ BANK RESERVES THE RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

2. **Closing date:** The application, enclosing all prescribed documents should reach the Bank's Head Office, Nainital on or before 13.02.2026 The Bank will not be responsible for any delay in receipt of application/s or loss thereof in postal transit.

Associate Vice President- Head (HRM)
The Nainital Bank Limited
Head Office, Seven Oaks,
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Place- Nainital
Date- 28.01.2026